

Auctioneer's Licence



The REIQ runs all the competencies required by the Office of Fair Trading to make an application to gain an Auctioneer's Licence. The competencies can be undertaken by contact class or by distance education. Information on our Distance Education program is contained in a separate information sheet. If you would like to receive copies of this, please contact REIQ Professional Development in Brisbane on (07) 3249 7347 (email: profdev@reiq.com.au) or contact your local REIQ training centre.

REQUIRED COMPETENCIES

To become an auctioneer, you need to first be registered as a trainee auctioneer. The two required competencies for a trainee auctioneer under the PAMD Act 2000 are:

Competency Identifier	Competency Name	Contact Class Duration
CPPDSM4004A	Conduct auction	2 Days (plus 0.5 day assessment)*
CPPDSM4014A	Market property for sale	0.5 Day

* Please note that CPPDSM4004A Conduct auction can only be undertaken in Contact class. It is not available via Distance Education.

To obtain a full Auctioneer's Licence, you will need to complete three further competencies:

Competency Identifier	Competency Name	Contact Class Duration
CPPDSM4019A	Prepare for auction and complete sale	1 Day
CPPDSM4006A	Establish and manage agency trust accounts	2 Days
BSBSBM406A	Manage finances	1 Day

In addition to the above competencies, applicants will need to complete 5 auctions as a trainee auctioneer under the supervision of a licensed auctioneer to finalise the application process. Students are assessed using open-book assessments completed in the student's own time after attendance at the course or study by distance education. However, CPPDSM4004A Conduct auction is assessed in a session approximately one month after attendance at class.

If you have current experience or knowledge in this area, you may like to apply for Recognition of Prior Learning (RPL). Please contact Professional Development if you would like further information.

If you have studied PRDRE units previously, you may be able to use these for licensing purposes. Please contact REIQ for further information.

COURSE FEES & TIMEFRAME

Individual competencies are priced separately for those people who only need to complete some of the competencies, and these prices are listed on the following page.

For students enrolling in all five units of competency the cost is \$980 for staff of REIQ Accredited Agencies and \$1070 for non members.

Students are provided six months to complete their study from the the time of their enrolment.

COURSE DATES AND ENROLMENT

The enrolment form can be found on the back of this sheet. Course calendars are available by contacting the REIQ Professional Development Department on 3249 7347.

A copy of the REIQ Student Handbook containing information on REIQ's policies, procedures and fees is available at <http://www.reiq.com.au/Careers/courses.asp>

To enrol, complete the form on the reverse of this sheet and return to:

REIQ Professional Development
PO Box 1555, Coorparoo DC Qld 4151 or fax 3891 5359

For further information contact REIQ Professional Development on 3249 7347.

Enrolment form - Auctioneer Licence ABN 49 009 661 287

STUDENT DETAILS

Mr Mrs Ms First name _____ Surname _____

(THIS IS THE NAME WHICH WILL APPEAR ON YOUR STATEMENT OF ATTAINMENT)

Date of Birth* (This field must be completed and will be used for identification only) _____

Home address _____ P/Code _____

Postal address _____ P/Code _____

Home phone _____ Mobile phone _____

Fax _____ E-mail _____

Do you work for an REIQ Accredited Agency or are you an individual member? Yes No

REIQ Accredited Agency Individual member If yes, Customer no. _____

Are you a previous course participant? Yes No

EMPLOYER DETAILS (If employed in real estate)

Organisation name _____

Principal name _____

Postal address _____ P/Code _____

Phone _____ Fax _____

COURSE DETAILS

Auctioneer's Licence – available at a package price or at individual competency prices

Full course package \$980 – REIQ Members \$1070 – Non-Members

Individual Competencies – competency discounts apply to REIQ Members as detailed below.

Postage and Handling for DE Students - For DE materials posted to anywhere outside Australia, students will incur additional postage costs of between \$50 & \$300 dependent upon location. Please contact REIQ Professional Development for further information.

Please tick study method as appropriate. **C = Contact DE = Distance Education via CD (please note that Distance Education materials are provided in CD format. A fee of \$50 applies should you wish to receive hard copy materials instead)**

C	DECD	COMPETENCY	MEMBER	NON-MEMBER
<input type="checkbox"/>	<input type="checkbox"/>	CPPDSM4004A Conduct auction (contact class only)	\$400	\$450
<input type="checkbox"/>	<input type="checkbox"/>	CPPDSM4014A Market property for sale	\$165	\$180
<input type="checkbox"/>	<input type="checkbox"/>	CPPDSM4006A Establish and manage agency trust accounts	\$350	\$380
<input type="checkbox"/>	<input type="checkbox"/>	CPPDSM4019A Prepare for auction and complete sale	\$220	\$240
<input type="checkbox"/>	<input type="checkbox"/>	BSBSBM406A Manage finances	\$220	\$240

PAYMENT METHOD (Please tick appropriate box)

PLEASE NOTE Enrolments will only be confirmed once payment is received

Cheque (Please make cheques payable to REIQ) _____

REIQ Membership No _____ Authorised REIQ Account Signatory: _____

Signatory Name (Please Print): _____

Credit card Mastercard Visa Amex **Expiry Date:** ____ / ____ **Amount:** _____

Card No: CCV*:

*The Card Check Value (CCV) for Mastercard and Visa is the last three digits of the number found in the card's signature block. The CCV for American Express cards is the four non-embossed digits on the front of the card.

Name of cardholder: _____

Signature of cardholder: _____

PLEASE NOTE REIQ will issue a tax invoice for the above amount in the name of the student, or if an agency is paying, in the name of the agency. No invoices will be issued to any other parties.

STUDENT PLEASE SIGN:

Your signature confirms you have read and understood the Cancellation/Refund policy as set out below (for clarification on any point, please contact your local office):

CANCELLATION/REFUND POLICY

Cancellations for course enrolments must be made in writing (letter/fax or email) at least 7 days prior to commencement of training. In all cases a \$100 administration fee will be retained. Failure to give notice as per the above, will result in the full course fee being charged. However, students will have the option of transferring to the next available course by paying the \$100 administration fee. Please note that should a student who has transferred under these conditions subsequently cancel their course, no refund will be made. Refunds will not be made once a student has attended all or part of a course.
For Distance Education refunds - Cancellations for course enrolments must be made in writing or by email prior to materials being dispatched. A \$100 administration fee will apply. Where Distance Education has been selected as the delivery mode, no refund will be made for competencies once they have been dispatched by the REIQ.

PRIVACY POLICY

The personal information you have provided on this form may be used to contact you with information on new products, services and industry events, or simply to participate in member surveys. The vast majority of our members and non-member clients welcome this communication. However, in full recognition and respect of your privacy rights, we would like to confirm this with you. You can withdraw this permission at any time by making contact with us.

Please tick the following boxes if you do NOT wish us to contact you in the future.

Please do not contact me by mail Please do not contact me by fax/phone Please do not contact me by email

To view our full Privacy Policy, please go to www.reiq.com.au or contact REIQ Membership on (07) 3249 7347.