

Resident Letting Agent's Licence



The REIQ runs all the competencies required by the Office of Fair Trading to make an application to gain a Resident Letting Agent's Licence. The competencies can be undertaken by contact class at any of our training centres throughout the state or by distance education. Information on our Distance Education program is contained in a separate information sheet.

REQUIRED COMPETENCIES

To become a Resident Letting Agent, you need to undertake six competencies from the Property Services Training Package. These are:

Competency Identifier	Competency Name	Contact Class Duration
CPPDSM4007A	Identify legal and ethical requirements of PM	1 Day
CPPDSM4015A	Minimise agency and consumer risk	0.5 Days
CPPDSM4010A	Lease property	1 Day
CPPDSM4006A	Establish and manage agency trust accounts	2 Days
CPPDSM4016A	Monitor and manage lease/tenancy agreements	1 Day
BSBSBM406A	Manage finances	1 Day

Students are assessed using open-book assessments completed in the student's own time after attendance at the course or study by distance education. If you have current experience or knowledge in this area, you may like to apply for Recognition of Prior Learning (RPL). Please contact Professional Development if you would like further information.

If you have studied PRDRE units previously, they are still accepted for licensing purposes by the Office of Fair Trading. Please contact REIQ for further information.

COURSE FEES & TIMEFRAME

A discounted package price is available for students enrolling in all six competencies:

\$900 (Members)

\$1000 (Non members)

The competencies for a resident letting agent are available at the individual competency prices listed on the following page for these people who only need to complete some of the units.

When two students enrol at once, the total cost for staff of Accredited Agencies is \$1600 and \$1800 for non members.

Students are provided six months to complete their study from the the time of their enrolment.

COURSE DATES AND ENROLMENT

The enrolment form can be found on the back of this sheet. Course calendars are available by contacting the REIQ Professional Development Department on 3249 7347.

A copy of the REIQ Student Handbook containing information on REIQ's policies, procedures and fees is available at <http://www.reiq.com.au/Careers/courses.asp>

To enrol, complete the form on the reverse of this sheet and return to:

REIQ Professional Development
PO Box 1555, Coorparoo DC Qld 4151 or fax 3891 5359

For further information contact REIQ Professional Development on 3249 7347.

