

# Application for Membership - Accredited Agency



## Business Entity

Business Entity type:  Corporation\*  Partnership\*  Sole Trader

Business Entity: \_\_\_\_\_

Trading As: \_\_\_\_\_

ABN: \_\_\_\_\_ ACN: \_\_\_\_\_

**\*Please Note: A copy of the corporation license must be attached with this application.**

## Office Details

Street Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Please Note:**

If you have a Branch Office please contact Membership for a Branch Office application form.

## Office Activities – services that your office currently offers

- Auction Service  Business Brokers  Buyers Agent  Holiday Letting  Rural Sales  
 Management Rights  Property Management  Residential Sales  Commercial Property

## Nominating a Responsible Officer

1. If the entity is a corporation – a licensee who is also a director; or
2. If the entity is a partnership – a licensee who is a partner or if one or more corporations are partners, a licensee who is also a director of any such corporation; or
3. If the entity is a sole trader- the principal licensee.

**Please Note: A copy of the Responsible Officer real estate license must be attached with this application.**

Responsible Officer: Title: Mr/Mrs/Ms/Miss

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

DOB: \_\_\_/\_\_\_ [dd/mm] \_\_\_\_ [yyyy – optional] Current REIQ individual member:  No  Yes – #: \_\_\_\_\_ MF

Year commenced in the industry: \_\_\_\_\_

## Licensee in Charge

Is the Licensee in Charge the same as the Responsible Officer:  Yes  No - *Provide details below\**

Licensee in Charge (Head office): Title: Mr/Mrs/Ms/Miss

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

DOB: \_\_\_/\_\_\_ [dd/mm] \_\_\_\_ [yyyy – optional] Current REIQ individual member:  No  Yes – #: \_\_\_\_\_ MF

Year commenced in the industry: \_\_\_\_\_

Membership of the REIQ requires the nominated Responsible Officer and Licensee in Charge to complete the Continuing Professional Development Core Module (CPD) within 30 days of admittance and annual CPD requirements. Application will be processed for provisional membership, pending completion of core module within 30 days. If CPD is not completed within 30 days, membership is terminated and there will be NO refund of fees paid.

**\*Please Note: A copy of the Licensee in Charge real estate license must be attached with this application.**



