ORDER FORM

REIQ realestateSHOP
ABN: 49 009 661 287

Phone: 07 3249 7344 Free fax: 1800 177 734
Email: **reshop@reiq.com.au** Online: **www.reiq.com.au/shop**
Postal address: PO Box 1555, Coorparoo DC, QLD 4151

Code	Description	Specification e.g. Colour/Size	Price	Qty	Total Price
	Postage and Handling fee*				$
	All prices quoted by the Real Estate Shop include 10% GST and are subject to change without notice			**Total**	$

***Postage and Handling fee - If you are unsure of the weight of your order, please contact us.**		
Region	**Weight**	**Postage and Handling fee**
Brisbane and Gold Coast	Up to 22kgs	$10.00
	Over 22kgs	Please contact us for postage.
All other regions in Queensland	Up to 2kgs	$12.50
	Over 2kg	Please contact us for postage.

Despatch to:

Mr/Mrs/Miss/Ms Name: _____ Office Name: _____

Address: _____

_____ Postcode: _____

Phone (BH): _____ Phone (AH): _____

Fax: _____ Email: _____

Membership: ❑ REIQ Accredited Agency or ❑ REIQ Personal Member ❑ Retail

Customer/Account No: _____

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Payment method: ❑ REIQ Accredited Agency Account Authorised Signature: _____

❑ Cheque (please make cheques payable to The Real Estate Institute of Queensland)

❑ Credit Card: ❑ Visa ❑ MasterCard ❑ Amex Expiry Date: ____/____

Card Number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ CCV*: ☐☐☐☐

*The Card Check Value (CCV) for MasterCard & Visa: the last three digits of the number found in the card's signature block
Amex: the four digits at the top right of the card number on the front

Cardholder Name: _____ Cardholder Signature: _____

REIQ
The Real Estate Institute of Queensland

Goods Returned Policy:

1. Goods will not be credited after 14 days from date of invoice
2. Goods will not be credited unless accompanied by a copy of the invoice to which the goods relate
3. Goods should not be returned to the Institute without first advising The Real Estate Shop
4. Goods returned at no fault of the Institute are at the cost of the sender. Goods returned at the fault of the institute will only be accepted if they are sent back by NORMAL Australia Post C.O.D.
5. Items printed to specifications will not be accepted for credit unless printing error can be proven
6. Goods returned will not be accepted unless: a. Goods despatched differ to those charged on invoice; b. Goods agree with invoice but differ from the initial order form; c. Goods despatched are defective.
7. Solution: In cases a., b. and c. the correct goods will be despatched and recharged. On receipt of the returned goods, a credit will be raised including postage.